Langara.
THE COLLEGE OF HIGHER LEARNING.

LIBR 2418 - W01

RDA, MARC Coding and Derived Cataloguing

Course Contact Hours: Lecture 4.0 h
Credits: 3.0

Course Description:

This course provides the learner with basic training and familiarity with the creation and manipulation of MARC (machine readable cataloguing) records for online catalogues, as well as the identification, capture, import and modification of catalogue records from library sources online. This course also covers the concepts and implementation of the new cataloguing standard RDA and its conceptual framework FRBR/FRAD/FRSAD.

Prerequisite(s):

LIBR 1118 taken within the last 3 years, or with departmental permission.

Transfer Credit: For information regarding transfer and articulation, please go to the BC-TRANSFERGUIDE, http://bctransferguide.ca/.

Instructor: Dale West

Contact information:

Email: dwest@langara.ca

Office Hours:

In L313 – Monday and Tuesday 11:30 AM to 12:20 PM

Via Zoom Wednesday and Thursday 11:30 AM to 12:20 PM

Learning Outcomes:

Students will be able to:

- Understand the concepts and implementation of RDA.
- Understand the changes from AACR2 to RDA.
- Explain and describe the use of MARC records in libraries.
- Interpret MARC coding manuals to code bibliographic records for print materials.
- Explain the purpose of derived cataloguing.
- Identify sources of derived cataloguing.
- Create and modify original catalogue records following RDA standards.
- Create and modify original catalogue records in MARC format using library related software.
- Identify, retrieve, import and modify catalogue records in MARC format using library related software.

- Explain processes and local practices in cataloguing departments.
- Identify cataloguing competencies and tools.

Textbook and Course Materials:

There is no assigned textbook for this course. There will be required readings each week available online or as e-books from the Langara Library.

This course may use an electronic (online) instructional resource that is located outside of Canada for mandatory graded class work. You may be required to enter personal information, such as your name and email address, to log in to this resource. This means that your personal information could be stored on servers located outside of Canada and may be accessed by U.S. authorities, subject to federal laws. Where possible, you may log in with an email pseudonym as long as you provide the pseudonym to me so I can identify you when reviewing your class work.

Assessment:

- Activities: Working individually students will be expected to complete small exercises.
- Class discussions will take place in the Brightspace forums and in the classroom.
- Local Practices Project: Analyse local practices needed at a specific type of library.
- Assignments: Students will complete two assignments that demonstrate competence with technical skills, as well as understanding of their application to the library environment.
- Final test will be a mixture of practical skills and theory. Final exam will be open book at a date not yet determined.

Assignment Weighting:

- Activities and Exercises 20%
- Participation 10%
- Assignment 1 (MARC coding) 20%
- Assignment 2 (Derived cataloguing) 20%
- Local Practices Project 10%
- Final Test 20%

Grading Guidelines:

Grade	Mark
A+	96-100
A	91-95
A-	88-90
B+	84-87
B	80-83
B-	77-79

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C+	71-76
C	65-70
C-	60-64
D	50-59
F	Below 50

Policies:

As a student at Langara, you are responsible for familiarizing yourself and complying with the following policies:

E1003 - Student Code of Conduct

F1004 - Code of Academic Conduct

E2008 - Academic Standing - Academic Probation and Academic Suspension

E2006 - Appeal of Final Grade

F1002 - Concerns about Instruction

E2011 - Withdrawal from Courses

All course work must be completed and submitted in order to successfully complete the course.

- All course work must be submitted by the due date, unless arrangements are made with the instructor **prior** to the due date.
- One percent per day will be deducted from activities, assignments and projects submitted after the due date (e.g., if an assignment is worth 20% and is handed in 2 days late it will have -2% deducted before grading is done). Once answer keys are revealed late assignments will not be accepted, so generally there is only a 1 to 2 day late submission time before work will receive a mark of 0.